



UNIVERSITY POLICIES FOR THE COURSE «Human Anatomy»

Higher education level The Second Level Of Higher Education, National Qualifications Framework Of Ukraine – The 7th Level, QF-LLL – The 7th Level, FQ-EHEA – The Second Cycle

Major: Educational programme 222 Medicine: Medicine

Year of study 2021

Semester 1, 2, 3 semester

Mode of study full-time course

Language of instruction English

Teacher(s)	Bumeister Valentyna Ivanivna, Yarmolenko Olha Serhiivna
Contact	Bumeister Valentyna Ivanivna, Yarmolenko Olha Serhiivna anatomy@med.sumdu.edu.ua
Time and room for giving consultations	Department of Morphology, classroom 128, every Tuesday 15.00-16.30
Links to online educational platforms	https://elearning.sumdu.edu.ua/works/1768/nodes/307897
Syllabus	http://pg.cabinet.sumdu.edu.ua/report/syllabus/1089862
Channels for maintaining contact with the group for receiving and working on materials	Mix.sumdu.edu.ua, anatomy@med.sumdu.edu.ua, Viber, Telegram, WhatsApp
POLICIES	
Attendance policy	The student must attend 100% of practical and 60% of lectures. In case of skipping classes, the student must rework missed class in accordance with the schedule, approved by the department in the presence of the relevant order of the dean's office

Assessment policy	<p>During the semester, assessment is carried out by methods of intermediate and final modular controls in the form of testing, surveys, and practical tests. When mastering the materials of the module, the student is assigned a maximum of 5 points for each practical lesson (the grade is given according to the traditional 4-point grading system). At the end of the semester, the arithmetic mean of the student's performance is calculated (oral interviewing and testing). The maximum number of points that a student can get for practical classes during the first and second semesters - 60 (oral questioning and testing), content modules - 90 points, final semester control - 50 points. The maximum number of points that a student can get for practical classes during the third semester - 120 points (35 points for practical classes, 51 points - for content modules, 34 points - semester control). The student is allowed to the exam provided that the requirements of the curriculum are met and if he has scored at least 72 points for the current academic activity. The exam is held according to the schedule at the end of the third semester. The human anatomy exam is conducted by computer testing (80 questions for 80 minutes). The exam is credited to the student if he scored at least 48 out of 80 points. A student who scores less than 48 points receives 0 points for the exam. Incentive points are added to the grade on the discipline for the performance of the individual research project (12 points for representation of the student science work, 5 points for the speech at the conference, 4 points for the poster report at the conference, 3 points for the abstracts). The grand total of points on the discipline cannot be more than 200.</p>
Deadlines and course retake policy	<p>In case of unsatisfactory result the student can retake the exam twice. The first re-examination is accepted by the teacher who is appointed by the head of the department, the second one is accepted by the commission, which is appointed by the dean's office. Re-examination takes place by a special schedule approved by the dean's office. Students, who skipped the exam without a good reason are considered as those who received an unsatisfactory grade. Student refusal to perform the exam's task is certified as unsatisfactory result. The student has the right to ask for explanation of the received assessment</p>
Assessment appeals policy	<p>The results of the module and semester assessment are subject to appeal. A student must lodge an appeal to the director/dean on the day of certification or after announcing the results, but no later than the next working day. The appeal commission is established by the director/dean's order. The appeal commission's decision may change the grade in case of violations revealed during the attestation.</p>

<p>Academic integrity policy</p>	<p>Participants must complete all tasks according to the course requirements independently. Participants are not allowed to cheat during the written module or summative test. The assignments should not contain plagiarism, facts of fabrication, falsification, cheating. Manifestations of other types of academic dishonesty determined by the Academic Integrity policy are also unacceptable. If a teacher reveals violations of academic integrity by students during the course, the former have the right to take one of the following actions: - to reduce points by up to 40% for practical assignments; - to give recommendations for improving and resubmitting mandatory homework assignments with the reduction of points by up to 25%; - to not accept mandatory homework assignments without the right to resubmit; - set a date for retaking the written module or the summative test with a reduction of points by up to 15%; - to not allow to retake the written module or the summative test.</p>
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